5. <u>Guidelines of Examination :-</u>

[A] The eligible shortlisted candidates will be required to undergo following selection process :-

Sr. No.	Assessment of the candidates	Marks
1.	Screening Test	90
	(Minimum passing marks 45)	
	Duration :- one hour	
	Written Test paper should be of Objective type multiple choice questions on the following subjects :-	
	Marks	
	a. Marathi 10	
	b. English 20	
	c. General Knowledge 10	
	d. General Intelligence 20	
	e. Arithmetic 20	
	f. Computer 10	
	(If the candidate fails in Screening Test, he/she will not be considered for the typing test)	
2.	Typing Test	20
	(Minimum passing marks 10)	
	Duration 10 minutes	
	Typing passage containing of 400 words.	
	(If the candidate fails in typing test he/she will not be considered for the post of Clerk.)	
3.	Viva-voce	40
	(Minimum passing marks 16)	